

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR COLUMBIA COUNTY, OREGON

In the Matter of Establishing Allowable Costs)
for Federal Grant Awards) Order No. 29-2016

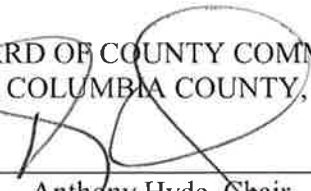
WHEREAS, Subpart E of the Uniform Grant Guidance (“UGG”), specifies which costs are allowable and not allowable for federal grant reimbursement on either a direct or indirect basis; and

WHEREAS, it is in the best interest of the County to establish a policy for identifying costs that are reimbursable, consistent with the UGG and federal funding source;

NOW, THEREFORE, IT IS HEREBY ORDERED, that all grants from federal sources shall follow the Allowable Cost Policy for Federal Awards, which is attached hereto as Attachment “1”, and is incorporated herein by this reference.

Dated this 22nd day of June, 2016.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: 
Anthony Hyde, Chair

By: 
Henry Heimuller, Commissioner

By: 
Earl Fisher, Commissioner

Approved as to form

By: 
Office of County Counsel

Attachment "1"

Allowable Cost Policy: Costs Charged to Federal Awards

Policy Adoption Date: _____ Last Revision: _____

Principle

Federal costing regulations specify which costs are allowable and unallowable for cost reimbursement on either a direct or an indirect basis.

Purpose

This policy is issued to define the appropriate charging of costs, consistent with Subpart E of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the Uniform Guidance) as implemented by the applicable federal agencies.

Scope and Responsibilities

This document applies to all federally funded awards.

Definitions

Direct Cost: Costs that can be identified specifically with a particular final cost objective. A cost may not be assigned to an award as a direct cost if any other cost incurred is incurred for the same purpose or has been allocated to an award as an indirect cost.

Indirect Cost: Costs that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective. The County seeks to recover indirect costs and all federal grants are required to include the indirect cost recovery rate calculated by the Finance Department unless the grant program specifically has exceptions.

Policy Statement

All costs charged to a federal award will be approved by the Grant Manager with knowledge of Subpart E of the Uniform Guidance, applicable federal program statutes and limitations included in the federal award's terms and conditions.

There is no universal rule for classifying certain costs as either direct or indirect. A cost may be direct with respect to some specific service or function, but indirect with respect to the federal award or other final cost objective. Costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both.

The County will secure approval in writing from the federal funding agency prior to incurring any costs that require prior approval per the award.

If a cost requiring prior approval is explicitly included in the budget of the award, approval of the budget constitutes approval of those costs.

As further described in the Allowable Cost Guide for Federal Awards, costs charged to a federally funded project must be reasonable and necessary, allocable, consistently treated, properly supported and conform to any limits or exclusions.